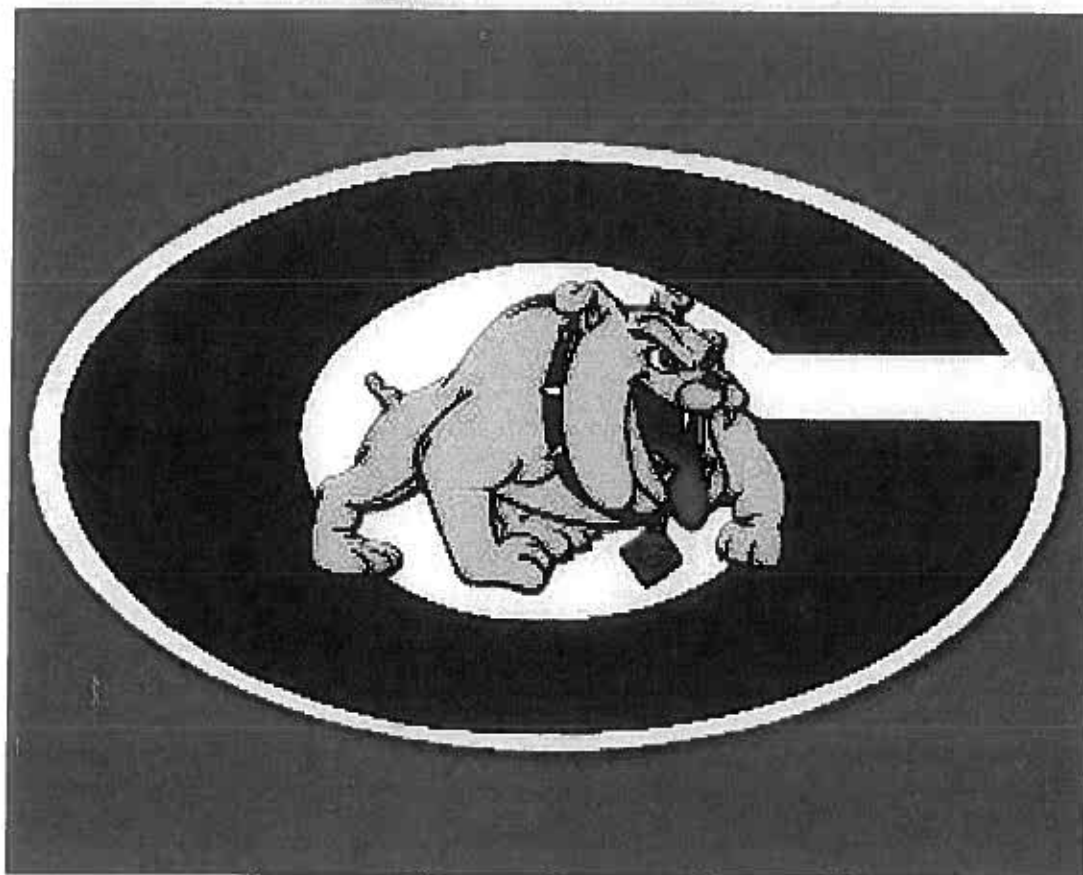


# **Global Youth Charter High School**



**3243 Center Court Lane**

**Antelope, CA 95843**

**Ph# 916-339-4680**

**Fax# 916-339-4684**



**CENTER JOINT UNIFIED SCHOOL DISTRICT  
STUDENT ENROLLMENT FORM**  
8408 Watt Ave, Antelope, CA 95843  
Telephone (916) 338-6400

**Student Legal Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Last First Middle

**Other Name:** \_\_\_\_\_ **SSN:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Birthdate** \_\_\_\_\_ **Birth City/State:** \_\_\_\_\_ **Residence Home Phone ( )** \_\_\_\_\_ - \_\_\_\_\_

**Student Residence Address:** \_\_\_\_\_ **Street** \_\_\_\_\_ **Apt.** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Gender:** Male or Female \_\_\_\_\_ **Registering Current Grade Level:** \_\_\_\_\_

**Previous School Information:** \_\_\_\_\_  
Name Address City State Zip Code Phone #

<b>Legal Parents/Guardian Information</b>	<b>Student Lives With</b>
Father/Step-Father/Grandfather/Guardian/Foster (circle one); Relationship to Child _____ Last Name _____ First _____ Middle _____ Address: Street _____ City _____ State _____ Zip _____ Phone (H) ( ) _____ Employer _____ Phone (W) ( ) _____ Phone (C) ( ) _____ Email Address _____ ____ Please initial if you do NOT wish to receive District related communication. Driver Lic.# _____	Mother/Step-Mother/Grandmother/Guardian/Foster ( circle one): Relationship to Child _____ Last Name _____ First _____ Middle _____ Address: Street _____ City _____ State _____ Zip _____ Phone (H) ( ) _____ Employer _____ Phone (W) ( ) _____ Phone (C) ( ) _____ Email Address _____ ____ Please initial if you do NOT wish to receive District related communication. Driver Lic.# _____
<b>Additional Parent/Guardian to Receive School Mail:</b> Name _____ Address: _____ <small>Street City State Zip Code</small>	Relationship to Student _____

\*\*\* OFFICE USE ONLY \*\*\*

<b>Completed by School Personnel:</b>	<b>Student I.D.#</b> _____	<b>Cum Folder Requested</b> _____
<b>Received Registration</b> _____	<b>Grade Level</b> _____	<b>Program Code</b> _____
<b>Proof of Residence</b> _____	<b>Teacher</b> _____	<b>Copy of Registration to EL</b> _____
<b>Shot Records Received</b> _____	<b>Start Date</b> _____	<b>Registered by</b> _____
	<b>Name of School Enrolling</b> _____	

**\*\*If foster parent, must list Agency and social worker/foster family worker as an emergency contact\*\***

**Additional Emergency Contacts (other than those above):**

<b>Contact 1:</b> Name _____		Relationship _____	
Address _____		Home Phone _____	
Employer _____	Work Ph# _____	Cell # _____	
<b>Contact 2:</b> Name _____		Relationship _____	
Address _____		Home Phone _____	
Employer _____	Work Ph# _____	Cell # _____	

**Home Language Survey:**

*Schools are required by law to determine the languages spoken at home by each student. This is important in order to provide meaningful instruction for all students.*

When your son/daughter first began to speak, did he speak a language other than English? Yes      No

If "yes", please answer 1-6:

1. Which language did your son/daughter learn when he/she first began to talk? \_\_\_\_\_
2. Which language does your son/daughter most frequently use at home? \_\_\_\_\_
3. What language do you most frequently use to speak to your son/daughter? \_\_\_\_\_
4. Name the language most often spoken by the adults at home. \_\_\_\_\_
5. When did he/she first begin school in the U.S.? (M/D/Y) \_\_\_\_\_
6. Is your son/daughter a refugee or immigrant to the United States? Yes      No

If "yes", when did he/she come to the U.S.? (M/D/Y) \_\_\_\_\_

**Ethnicity (for survey purposes only):**

**Is this student Hispanic or Latino? (Select only one)**

\_\_\_\_\_ No, not Hispanic or Latino. (In the list below, write #1 for primary ethnicity and #2 for secondary ethnicity)

\_\_\_\_\_ Yes, Hispanic or Latino. (If there is a secondary ethnicity, please mark it as #2 below)

- |  |                                    |                                    |
|--|------------------------------------|------------------------------------|
| _____ (100) American Indian or Alaskan | _____ (201) Chinese                | _____ (202) Japanese               |
| _____ (203) Korean                     | _____ (204) Vietnamese             | _____ (205) Asian Indian           |
| _____ (206) Laotian                    | _____ (207) Cambodian              | _____ (299) Other Asian            |
| _____ (301) Hawaiian                   | _____ (302) Guamanian              | _____ (303) Samoan                 |
| _____ (304) Tahitian                   | _____ (399) Other Pacific Islander | _____ (400) Filipino               |
| _____ (600) Black or African American  | _____ (700) White (Not Hispanic)   | _____ (999) Other or Not Specified |

**Special Programs:**

1. Was your son/daughter a participant in the GATE (Gifted and Talented) Program in a former school?	Yes	No
2. Was your son/daughter retained in a former school?	Yes	No
3. Did your son/daughter have a 504 plan in a former school?	Yes	No
4. Did your son/daughter have an IEP and receive Special Education services in a former school?	Yes	No
5. Has your son/daughter been expelled or does he/she have a pending expulsion in a former school?	Yes	No
6. Does your child have a Probation Officer?	Yes	No
7. If "yes" P.O. Name _____	Phone # _____	

The Standardized Testing and Reporting (STAR) Program requires all students in grades 2-11 to take a number of tests each year in reading, language, math, science, and history/social science. Student results on STAR are used to rank each public school on the California Academic Performance Index (API) scale. The API score for each school is ranked on a scale from 200 to 800. A score of 800 or higher is considered "exemplary".

Each school's API score is also compared to the API scores of other California Schools with similar demographic characteristics. These include: percentage of students in ethnic/racial groups, percentage of students who are non-English speakers, student mobility and attendance, percentage of students who participate in the free or reduced price meal program, teacher credentials, class size, and the average level of parent education.

Each public school is required to gather information on the highest level of education achieved by either of the parents or guardians of each student. This information is reported only in percentages; all individual data is kept confidential.

Please check the box that describes the highest level of education of either or both parents/guardians. Then sign and date this form. Thank you for your assistance with this state requirement.

**Parent Education Level**

**Mother/Guardian Education Level (check one):**

- 1. Not a High School Graduate
- 2. High School Graduate
- 3. Some College
- 4. College Graduate
- 5. Grad School/Post-Graduate Training  
(Earned a Master's and/or Doctorate Degree)

**Father/Guardian Education Level (check one):**

- 1. Not a High School Graduate
- 2. High School Graduate
- 3. Some College
- 4. College Graduate
- 5. Grad School/Post-Graduate Training  
(Earned a Master's and/or Doctorate Degree)

\_\_\_\_\_  
Printed name of Mother/Guardian

\_\_\_\_\_  
Printed name of Father/Guardian

\_\_\_\_\_  
Signature of Mother/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Father/Guardian

\_\_\_\_\_  
Date

# HEALTH HISTORY FORM

**OFFICE USE ONLY**

Grade: \_\_\_\_\_

Out of State: \_\_\_\_\_

Today's Date: \_\_\_\_\_

School: Global Youth Charter School

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Doctor: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

*If there are any limitations to physical activity, please explain and also attach a doctor's note with diagnosis and specific limitations. This should be updated as necessary.*

*If your child is on medication at home, please list and explain. In order for medication to be given at school, parent's written permission and doctor's order and instructions are required. A form for this may be obtained at your school's office.*

Please Check & Comment on the Following:

Asthma \_\_\_\_\_ Medication \_\_\_\_\_  
Diabetes \_\_\_\_\_ Medication \_\_\_\_\_  
Hypoglycemia \_\_\_\_\_  
Epilepsy \_\_\_\_\_ Frequency \_\_\_\_\_  
Heart Problems \_\_\_\_\_  
Allergies \_\_\_\_\_  
Ear Problems \_\_\_\_\_ Frequency \_\_\_\_\_  
Fainting Attacks \_\_\_\_\_ Frequency \_\_\_\_\_  
Other \_\_\_\_\_

Medical History of Diseases: DATE

Chicken Pox \_\_\_\_\_  
Tuberculosis \_\_\_\_\_  
Other \_\_\_\_\_

PLEASE COMMENT:

Wears Glasses \_\_\_\_\_  
When Worn \_\_\_\_\_  
Date of Last Exam \_\_\_\_\_  
Surgery or Hospitalization \_\_\_\_\_  
Reason \_\_\_\_\_

Please list any other health information that will be helpful: \_\_\_\_\_

*I hereby acknowledge that the above information is correct*

Signed \_\_\_\_\_ (Parent or Guardian) Date: \_\_\_\_\_

**IT IS IMPORTANT FOR SCHOOL PERSONNEL TO BE AWARE OF THESE CONDITIONS**

# Center Joint Unified School District Rules for Accepted Use of Computers and Computer Networks

This document will be kept on file for the duration of your child's education in  
Center Joint Unified School District

- When you use the school computers and the school's computer service, you agree to follow:
  - The directions of teachers and school staff,
  - Rules of the school and school district,
  - Rules of any computer network you access, and,
  - You agree to be considerate and respectful of other users.
- Use of school computers and access to the Internet is a privilege. If you do not follow the rules you may be disciplined, and you may lose computer privileges.
- Use of school computers and the school's computer network (including student's own devices) for school-related education and research only, Do not use school computers or networks for personal or commercial activities.
- Use of the Internet does not create any expectation of privacy. The District reserves the right to search any information sent, received, or stored in any format.
- Changes may be made only to documents you create.
- Do not produce, distribute, access, post, submit, publish, display, use or store information which is:
  - Unlawful;
  - Private or confidential;
  - Copyright protected (this includes but is not restricted to pictures, music and videos);
  - Harmful, threatening, disruptive, abusive, or denigrates others;
  - Obscene, pornographic, sexually explicit, or contains inappropriate language;
  - Harassing or disparaging of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs;
  - Encourages the use of drugs, alcohol or tobacco;
  - Interferes with or disrupts the work of others; or,
  - Causes congestion or damage to systems or networks.
- The student in whose name an online Google service account is issued is responsible for its proper use at all times. Students shall keep personal account numbers and passwords private and shall only use the account to which they have been assigned. This account will be valid as long as the student attends Center Joint Unified School District.
- Student use of district computers to access social networking sites is prohibited.

### ***E-mail Etiquette***

- Give only your address for communication. Never give out personal information such as your home address, telephone number, or other personally identifiable information.
- Protect the privacy of others. Never give out personal information about anyone.
- Check your E-mail frequently, and delete unwanted messages.
- End E-mail messages with your name, school name, Center Joint Unified School District, and your Internet address (no more than 4 lines allowed).

The undersigned understand and will abide by these rules for use of computers and computer networks within Center Joint Unified School District. The undersigned agrees not to hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. The undersigned agrees to indemnify and hold harmless the district and district personnel for any damages or costs incurred. The undersigned realize that a violation of these rules may result in a loss of computer privileges. If you do not want your student to access the Internet, you must make that request in writing to the principal of the school your student attends. **This completed form must be on file within the District before access to school's computers and the network can be granted.**

**Student** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent** \_\_\_\_\_ **Date** \_\_\_\_\_

**CENTER JOINT UNIFIED SCHOOL DISTRICT**

**8408 Watt Avenue  
Antelope, CA 95843-9116  
(916) 338-6400  
[www.centerusd.org](http://www.centerusd.org)**

**EDUCATIONAL CODE REGULATIONS RELATED TO  
RIGHTS OF PARENTS OR GUARDIANS OF MINOR PUPILS**

(Revised 05-3-11)

Educational Code Regulations Related to Rights of Parents or Guardians of Minor Pupils must be provided to parents/guardians. Pursuant to Education Code 48980, notifications will be sent at the beginning of each academic year and will include a request that the parent/guardian sign the notice and return it to the school. Parents desiring more information regarding Education Codes may contact the District Office at the above address.

**HIGH SCHOOL EXIT EXAM (E.C. 60850, AR 6146.1)**

Commencing with the 2005-2006 school year, each pupil completing the 12<sup>th</sup> grade will be required to pass the state high school exit exam as a condition of graduation.

**INTEGRATED PEST MANAGEMENT (E.C. 17612, Food and Drug Agricultural Code 13184)**

When pesticides are applied at school sites, warning notices must be posted at least 24 hours in advance. For a schedule of application and a list of ingredients of each pesticide, please call the Assistant Superintendent of Maintenance and Operations, 338-6417. Persons requesting a schedule of application will receive a 72 hour advance notice.

**RIGHT TO REFRAIN FROM HARMFUL OR DESTRUCTIVE USE OF ANIMALS (E.C. 32255-32255.6, 48980, BP 5145.8, AR 5145.8)**

Except as otherwise provided in Section 32255.6, any pupil with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, shall notify his/her teacher regarding this objection. If the pupil chooses to refrain from participation in an education project involving the harmful or destructive use of animals, the teacher may work with the pupil to develop and agree upon an alternative education project for the purpose of providing the pupil an alternative avenue for obtaining the knowledge, information, or experience required by the course of study in question.

**SCHOOL ACCOUNTABILITY REPORT CARD (EC 35256, BP 0510, AR 0510)**

The governing board of each school district shall develop and cause to be implemented for each school in the school district a School Accountability Report Card.

**DISTRICT AND SITE DISCIPLINE RULES (EC 35291-35291.5, 48980, BP 5131, 5144, 5144.1, AR 5144.1)**

The governing board of any school district shall prescribe rules not inconsistent with law or with the rules prescribed by the State Board of Education, for the government and discipline of the school under its jurisdiction.

**REQUIRED PARENTAL ATTENDANCE (EC 35291, 48900.1, BP 5144.1, AR 5144.1)**

The Center Unified Board of Trustees believes that parental involvement plays an important role in the resolution of classroom behavior problems. Whenever a student is suspended from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities or

otherwise willfully defied valid staff authority, the teacher of the class from which the student was suspended may require the student's parent/guardian to attend a portion of a school day in that class. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee.

The principal of each school shall take steps to insure that all rules pertaining to the discipline of pupils are communicated to continuing students at the beginning of each school year, and to transfer students at the time of their enrollment in the school.

**ABSENCES FOR RELIGIOUS PURPOSES (EC 46014, 48980, BP 5113, AR 5113)**

Permissive absence may be granted for governing board approved religious exercises or instruction upon receipt of written permission from parents.

**ABSENCES FOR JUSTIFIABLE PERSONAL REASONS (EC 48205, 48980, BP 5113, AR 5113, AR 6154)**

Students receive an excused absence when they are absent from school for: (1) personal illness or injury of the student; (2) death in the immediate family (one (1) day in state, three (3) days out of state); (3) serious illness of a member of the family which necessitates the absence of the student; (4) justifiable personal reasons, including but not limited to personal medical or dental appointments, an appearance in court, observance of a holiday or ceremony of his/her religion.

The Superintendent or designee shall notify parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time.

**ABSENCES FOR CONFIDENTIAL MEDICAL SERVICES (EC 46010.1, BP 5113)**

Students in grades 7-12 shall not be absent from school without their parents/guardians knowledge or consent except in cases of medical emergency or confidential medical appointment.

**HOMEWORK/MAKEUP WORK (EC 48205, 48980, AR 6154)**

Students who miss school work because of an excused absence shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time.

**INSTRUCTION FOR STUDENTS WITH TEMPORARY DISABILITIES (EC 48206.3, 48207, 48208, AR 6183)**

Any parent may request a home teacher for a child who will be confined to the home for a period of two weeks or more. Documentation by a physician is required prior to home teaching.

**IMMUNIZATION OF PUPILS (EC 48216, 48980, BP 5141.31, AR 5141.31)**

The county office of education or the governing board of the district of attendance shall exclude any pupil of the district who has not been immunized properly pursuant to Chapter 1 (commencing with Section 120325) of Part 2 Division 105 of the Health and Safety Code. The district may, in cooperation with local health services for the prevention and control of communicable disease, permit a licensed physician to administer immunizing agents to pupils whose parents have consented in writing to each immunization.

**INTRADISTRICT OPEN ENROLLMENT AND ATTENDANCE OPTIONS (EC 48980, AR 5116.1)**

The governing board desires to provide options that meet the diverse needs, potential and interests of district students and shall annually review enrollment options. Students who reside within district



boundaries may apply for enrollment in any district school. The Superintendent or designee shall determine the capacity of each district school and establish a random, unbiased selection process for the admission of students from outside a school's attendance area. In accordance with law, no student currently residing within a school's attendance area shall be displaced by another student.

**EMPLOYMENT-BASED ATTENDANCE (EC 48980, AR 5111.12)**

District residency status may be granted to an elementary grade student if the student's parent/guardian works within the district boundaries. Proof of the parent/guardian's employment within the district shall be required prior to initial enrollment.

**SEXUAL HARASSMENT (EC 48980, 231.5, AR 5145.7)**

The Center Unified School District Board of Trustees shall not tolerate, and prohibits unlawful sexual harassment of or by any student by anyone in or from the district. The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

**MINIMUM DAYS (EC 48980, BP 6111)**

Each school calendar shall show the beginning and ending school dates, legal and local holidays, orientation meeting days, minimum days, vacation periods, and other pertinent dates.

**STUDENT ACCESS TO THE INTERNET (EC 48980, AR 6163.4)**

The Superintendent or designee shall establish regulations governing student access to technology that are age appropriate. These regulations shall prohibit access to harmful matter on the Internet which may be obscene or pornographic and preclude other misuses of the system. In addition, these regulations shall establish the fact that users have no expectation of privacy and that district staff may monitor or examine all system activities to ensure proper use of the system. Students who fail to abide by district rules shall be subject to disciplinary action, revocation of the user account and legal action as appropriate.

**STUDENT RECORDS AND PARENT RIGHTS (EC 49063, 49068, 49069, 20 USC1232g, 34 CFR 99.7, BP 5125, AR 5125)**

Pupil records containing information on student achievement and health are maintained in the school office under the responsibility of the principal. A log of persons and organizations requesting or receiving information from the student's file is kept in the school office. Parents may inspect and review student records during regular school hours within five days of submitting a personal request to the school office. The school principal will establish an appointed time and present the materials to the parent or guardian. Other than parents or guardians, only school officials and employees with legitimate educational interest as defined in board policy shall be allowed access to the pupil records.

**AVAILABILITY OF COURSE PROSPECTUS (EC 49063, 49091.14, AR 5125, 5020)**

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. Each school site shall make its prospectus available for review upon request. When requested, the prospectus shall be reproduced and made available. School officials may charge for the prospectus an amount not to exceed the cost of duplication.

**CHALLENGE, REVIEW AND EXPUNGING OF RECORDS (EC 49063, 49070, AR 5125, 5125.3)**

School districts shall notify parents in writing of their rights with regard to the availability of the following specific information: (1) the types of pupil records and information contained therein which are directly related to students and maintained by the institution; (2) the policies of the institution for reviewing and expunging those records; (3) the right of the parent to access pupil records; and the procedures for challenging the content of pupil records.

**RELEASE OF DIRECTORY INFORMATION (EC 49063, 49073, BP 5125.1, AR 5125.1)**

The district shall adopt a policy identifying those categories of directory information which may be released. The district shall determine which individuals, officials, or organizations may receive directory information. No directory information shall be released regarding any pupil when a parent has notified the school district that such information shall not be released.

**ADMINISTRATION OF PRESCRIBED MEDICATION FOR PUPILS (EC 49423, 49480, BP 5141.21, AR 5141.21, 5141.31)**

Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the physician's instructions.

Parents are required to inform the school if a child is on a continuing program of medication as follows:

The parent or legal guardian of any public school pupil on a continuing program of medication regimen for a non-episodic condition shall inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian of the pupil, the school nurse may communicate with the physician and may counsel the school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdoses.

**PHYSICAL EXAMINATIONS (EC 49451, 48980, BP 5141.3)**

A child may be exempt from physical examination whenever the parents file an annual written statement with the school principal stating they will not consent to routine physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child shall be excluded from school attendance.

**INSURANCE PLAN (EC 49470, 49471, 49472, 49473, 48980, BP 5143)**

The district will provide insurance at no cost for students participating in school-sponsored athletic contests, and will provide opportunity for purchase of insurance for the student by the parents for accidents to, at, or from school.

**FREE AND REDUCED PRICE MEALS (EC 49510-49520, 48980, BP 3553)**

The Department of Education, in cooperation with the Department of Social Welfare, shall establish a statewide program to provide nutritious meals at school for pupils. The funds shall be allocated to the school districts in such a manner that priority shall be given to providing free meals to the neediest children.

**HEALTH FAMILY LIFE SEX EDUCATION (EC 51230, 51550, 48980, BP 6141.2, AR 6142.1, 6142.8)**

Parents shall be notified in writing prior to any instruction or class in which human reproductive organs and their functions or processes are described, illustrated, or discussed. Materials may be reviewed by the parents prior to instruction. Should any part of health family life sex education conflict with religious beliefs and training or personal moral convictions of the parent or guardian, the child shall be excused from that part of the instruction upon written parental request.

**INSTRUCTION ON AIDS AND AIDS PREVENTION (EC 51201.5, BP 6142.2, 6142.2)**

The school district shall ensure that all pupils in grades 7 to 12, inclusive, receive AIDS prevention instruction from adequately trained instructors in appropriate courses. Each pupil shall receive the

instruction at least once in junior high or middle school and once in high school. The required AIDS prevention instruction shall accurately reflect the latest information and recommendation from the United State, Surgeon General, Federal Center for Disease Control, and the National Academy of Sciences, and shall include the following: (1) information on the nature of AIDS and its effects on the human body; (2) information on how the human immunodeficiency virus (HIV) is and is not transmitted, including information on activities that present the highest risk of HIV infection; (3) discussion of methods to reduce the risk of HIV infection; (4) discussion of the public health issues associated with AIDS; (5) information on local resources for HIV testing and medical care; (6) development of refusal skills to assist pupils to overcome peer pressure and use effective decision making skills to avoid high-risk activities; and (7) discussion about societal views on AIDS, including stereotypes and myths regarding persons with AIDS.

**VISION, HEARING SCREENING (EC 49455, BP 5141.3)**

Periodic vision and hearing screens have been scheduled by the district. If the parent wishes their child not to be tested, they may request exemption in writing to the school office.

**SPECIAL EDUCATION PLACEMENT (EC 56301, BP 6164.4)**

California law requires school districts to make special programs available to certain exceptional pupils. If facilities or services are not available or cannot be reasonably provided, the district may arrange for a neighboring district to provide the special program. If a pupil is physically handicapped, mentally or severely mentally retarded, or multiple-handicapped and the district cannot provide a program, it must make a specified payment towards the tuition of such pupils who are eligible and who are enrolled in a public or private nonsectarian school or agency that offers the necessary special education facilities, services, and meets certain education requirements.

**ALTERNATIVE SCHOOL (EC 58501, BP 6181)**

Center Unified School District provides for an alternative school which is operated in a manner designed to: (1) maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy; (2) recognize that the best learning takes place when the student learns because of his desire to learn; (3) maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests; (4) maximize the opportunity for the students, teachers, and parents to cooperatively develop the learning process and its subject matter, and (5) maximize the opportunity for the student, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

**NON-DISCRIMINATION (Federal Law, Title IX, 20 U.S.C. 1681-1688, 42 USC 2000d-2000d-7, 34 CFR 106.9, BP 0410, AR 6178)**

There shall be no discrimination with respect to color, race, creed, religion, national origin, sex, handicap, or age against students who are applying for admission to or who attend our schools except otherwise provided in law.

## **UNIFORM COMPLAINT PROCEDURES**

The Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures (UCP) to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties (5 CCR 4622). The Superintendent or designee shall make available copies of the district's uniform complaint procedures free of charge.  
(5 CCR 4622)

The district is primarily responsible for compliance with state and federal laws and regulations.

The person responsible for receiving complaints is:  
Mr. Scott Loehr, Assistant Superintendent of Instruction  
8408 Watt Ave.  
Antelope, CA 95843  
916-338-6413

The district shall investigate and seek to resolve complaints at the local level using the policies and procedures adopted by the local board as the Uniform Complaint Procedures. These procedures shall be used when addressing complaints alleging unlawful discrimination based on actual or perceived sex, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, age, gender, color or physical or mental disability, or failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, career/technical, Indian education, migrant education, vocational education, child care and development, programs, child nutrition programs, and special education programs.

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the district (5 CCR 4630). Complainants shall be protected from retaliation and the identity of a complainant alleging discrimination shall remain confidential as appropriate.

The district complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the parties have agreed in writing to an extension of the timeline.

An unlawful discrimination complaint must be filed not later than six months from the date the alleged discrimination occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination.

The complainant has a right to appeal the district's decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the district's decision. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision. The complainant has a right to take some complaints directly to the CDE or to pursue remedies before civil courts or other public agencies.

### **APPEALS TO THE CALIFORNIA DEPARTMENT OF EDUCATION**

You may appeal the district's decision to the CDE by filing a written appeal with the State Superintendent within fifteen days after receiving the district decision.

The appeal must:

1. Specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law is misapplied.

2. Include a copy of the original complaint and a copy of the district's decision.

### **CIVIL LAW REMEDIES**

Civil law remedies may be available under state or federal discrimination laws, if applicable. A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

### **AVAILABILITY OF MANAGEMENT REGARDING ASBESTOS (Federal Register 40 CFR 763.93, AR 3514)**

The District has made available to each school site a complete 3-year re-evaluation and management plan for asbestos-containing material in school buildings.

### **ADVANCED PLACEMENT EXAM FEES (ED 48980, 52244, AR 6141.5)**

Notification of availability of state funds to cover costs of advanced placement exam fees.

### **RIGHT OF PARENTS TO INSPECT INSTRUCTIONAL MATERIALS:**

See Availability of Course Prospectus

### **ADMINISTRATION OF STUDENT SURVEYS, HEALTH EXAMINATIONS AND COLLECTION OF PERSONAL INFORMATION FOR MARKETING PURPOSES (Section 1111, PL 107-110, 20 USC 1232h, AR5022)**

The Board prohibits staff from administering or distributing to students survey instruments that are designed for the purpose of collecting personal information for marketing.

### **PARENTS' RIGHT TO REQUEST INFORMATION RE: QUALIFICATIONS OF CHILD'S TEACHER AND PARAPROFESSIONAL (Section 1111, PL 107-110, 20 USC 6311, AR 4112.24, AR4222)**

Parents or guardians can request information on the professional qualifications of their child's teacher, and paraprofessional.

### **TOBACCO-FREE SCHOOLS (BP3513.3, EC 48901, EC 104350-104495, EC 104495, cf. 5131.62)**

The board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property and in district vehicles. (Health and Safety Code 104420: Labor Code 6404.5; 20 USC 6083)

### **USE OF DRUG-DETECTION DOGS (BP5131.6, 5144, 5144.1)**

In an effort to keep schools free of drugs, the district may use specially trained, non-aggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board Policy. The dogs may sniff the air around desks or vehicles on district property or at district-sponsored events as long as they are not allowed to sniff within the close proximity of any students.



# Global Youth Charter High School



## Request for Student Records

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last First Middle

Former School Name: \_\_\_\_\_

This student has officially enrolled in Global Youth Charter High School, a California public high school as of: \_\_\_\_\_

(Office Use Only)

**Please include the following** (office use only):

- Mail an official transcript
- Official cumulative record (including disciplinary and special education documents if applicable)
- Student's withdrawal confirmation
- Progress Grades

**Please forward the complete students records to:**

Global Youth Charter High School  
Attention: Jessica Franco  
3243 Center Court Lane #37  
Antelope, CA 95843

Phone # (916) 339-4680  
Fax # (916) 339-4684

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Please complete the attached enrollment packet and return to the school office, include a copy of your child's immunization records and school transcript.\***